



Northern Cape Department of Education

VACANCY CIRCULAR 1 OF 2025

CS-EDUCATOR PROMOTIONAL POSTS:

PRINCIPAL'S

At Public Ordinary Schools

FEBRUARY 2025

ERRATUM!!!

Published on: 03 February 2025

Errata on: 04 February 2025

Closing date: 14 February 2025



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DEPARTMENT OF EDUCATION

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Reference: S4
Date: 04 February 2025

NOTICE

Please be advised of the Errata of Vacancy Circular 1 of 2025 for one of the three Principal promotional posts, as advertised on HRMS and the departmental website on the 03rd February 2025:

The department wishes to apologize for any inconvenience this might have caused.

The following posts was amended:

DISTRICT	SCHOOL	POST	LANGUAGE OF INSTRUCTION	POST PHASE	POST NO
Frances Baard	Homevale High School	Principal P4	English & Afrikaans	Senior Phase & FET	202410/001

Attached below is the amended posts, to be distributed accordingly.


F.H. DE JAGER
ACTING CHIEF DIRECTOR: HRM & DEV

04.02.2025





NORTHERN CAPE DEPARTMENT OF EDUCATION

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PUBLIC ORDINARY SCHOOL PRINCIPAL POST

In terms of Section 5 of the Employment of Educator's Act 76 1998, read with Measure 3 in Chapter B of the Personnel Administration Measures (PAM) of 2022, I hereby publish the list of vacant substantive posts on the approved establishment of the Northern Cape Department of Education.

Educational Qualifications: M+3 year qualification plus a professional teaching qualification, and all applicants must have at least a recognised 3 year qualification (REQV 13).

Service requirements in terms of experience for appointment are as follows:

POST	POST LEVEL	MINIMUM ACTUAL TEACHING EXPERIENCE REQUIRED
PRINCIPAL	PL4	7 YEARS

POST INFORMATION:

DISTRICT	SCHOOL	POST	LANGUAGE OF INSTRUCTION	POST PHASE	POST NO
Frances Baard	Homevale High School	Principal P4	English & Afrikaans	Senior Phase & FET	202410/001

Duties

Principal:

The duties and responsibilities of the job are individual and varied, depending on the approaches and needs of the particular school, and include, but are not limited to: *Curriculum Management *General Institution Management *Sound Financial Management *Promoting ICTs in learning *Human Resource Support and Management *School Development *Improvement Planning *Evidence-based Planning *Promote Sound Assessment and Appraisal Practices *Quality Assurance of Learning and Teaching *Staff Appraisal *Staff Development *School Community Development *Managing Information *Rendering Strategic advice and Support to the SGB *Networking and Representing the School *Community Networking and Partnership development with Business, NGOs and other Organisations *Participation in Community Activities relevant to the school.

The date of assumption of duty will be 01 May 2025.

The closing time and date for the receipt of application is 16:00 on 14 February 2025.

Application must be forwarded to the District Director for the respective District for the attention of the appropriate official as.

DISTRICT	DISTRICT DIRECTOR	POSTAL ADDRESS	HAND-DELIVERY ADDRESS	TELEPHONE
Frances Baard	Dr. P Manwedi-Thulo Att: Ms. A. Jansen	Private Bag X5041, Kimberley 8300	9 Hayston Road Hadison Park, Kimberley	053 830 1600

The revised application forms (NCK1) July 2024 are obtainable from the respective District Offices as indicated. Refer to collective agreement 1 of 2023 recruitment and appointment procedures of educators at educational institutions. It is compulsory for all potential applicants to be registered with the South African Council for Educators (SACE). The Management plan and required forms will be available on the website of the NCDoe at <http://ncdoe.ncpg.gov.za/vacancies.php>